



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, February 5, 2025

MINUTES

1. DISCUSSION SESSION

A. Comments – Public

President Powell announced that there were no public comment requests submitted, and the Board convened the Discussion Session at 4:30 p.m. where the following item was discussed:

B. Debrief of California School Boards Association (CSBA) Annual Education Conference

Each Board member, Student Board member, members of Executive Staff, and a Student District Advisory Committee (SDAC) representative shared key items of interest from their attendance at the CSBA Annual Education Conference. Some highlighted topics discussed during the conference were as follows: closing and consolidating schools, surplus property use and process, technology use in school safety measures, budget, fiscal strategies and accountability; updates to Title IX regulations, college readiness and A-G completion gap related to minority students, equity access to A-G, honors, and Advanced Placement classes; school board's role in commitment to equity, improving attendance, negotiating in challenging times, effective hiring and recruitment practices, Artificial Intelligence, student and community engagement, the power of emotional support and high expectations, science of happiness, educational and co-curricular safe and positive environments, CSBA advocacy on protecting Proposition 98 funding, effective Board governance, federal policy impacts, importance of student data analysis, and pandemic recovery.

Key items of interest from the Two-day Student Board Member Program, as shared by Student Board member Aidan Light and Student District Advisory Committee member Finn Kerns, included training on the role of Board members, Student Board members, and the Superintendent within school districts; clarification on the mission of Student District Advisory Committees, leadership skills, focus on inclusion, good governance, effective incorporation of student voice, best practices and continuity for Student Board member training and orientation, California Dashboard data analysis, LCAP, governance calendar, legacy and transition planning, and networking and sharing experiences, best practices, and information with Student Board members throughout the state.

Dr. McLaughlin stated that a future conversation would need to take place regarding a potential budget reduction for conference and travel expenses for the following school year, and how this cost savings measure would affect Board, staff, and student attendance at next year's CSBA Annual Education Conference.

The Discussion Session ended at 5:25 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Powell called the meeting to order at 6:00 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Aidan Light.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional Services; Dr. Shanna M. Egans, Assistant Superintendent, Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

President Powell asked for a Moment of Silence following the Pledge of Allegiance in honor of the loss of a current Newbury Park High School student.

C. Open Session Procedures

D. Approval of the Agenda

Trustee Sylvester made the motion to approve the agenda as submitted, seconded by Trustee Gorback. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Light.**

E. Student Recognitions

The Board of Education and District staff recognized students for the following academic accomplishments:

- 2025 Regeneron Science Talent Search Top 300 Scholar - Thousand Oaks High School Student Benjamin C.
- 2024 Congressional AppChallenge Winners for California's 26th Congressional District - Westlake High School Students Benjamin X. and Mihir B.
- 2025 Ventura County Office of Education Hackathon by the Sea Champions - Westlake High School Students Dhilen M., Ben X., and Kevin F.

F. Comments – Public

President Powell announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

3. ACTION ITEMS – GENERAL

A. No Items

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Light. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Light.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Board of Education - Revision to School Board Member Assignments to Committees**
- C. Human Resources - Personnel Assignment Orders**
- D. Human Resources - Approval of the Amendments to Administrative Regulation 4112.5 - Criminal Record Check**
- E. Human Resources - Approval of Update to the 2025-2026 School Year Calendar**
- F. Instructional Services - Annual Approval of the Development and Implementation of the 2023/2024 School Accountability Report Cards (SARC)**
- G. Instructional Services - Approval of Contracts Under \$5,000**
- H. Instructional Services - Overnight Trip Request - WHS Future Business Leaders of America (FBLA)**
- I. Instructional Services - Overnight Trip Request - New York Heritage Festival, Newbury Park High School Band**
- J. Instructional Services - Overnight Trip Request - NSPA/JEA National High School Convention for NPHS Journalism and Yearbook**
- K. Instructional Services - Approval of New Contract - Brooks Gibbs - Colina Middle School**
- L. Instructional Services - Overnight Trip Request - DECA State Competition for Newbury Park High School**
- M. Instructional Services - Overnight Trip Request - UNLV Jazz Festival - Newbury Park High School Band**
- N. Student Services - Approval of Amendments to Board Policy and Administrative Regulation 5113 - Absences and Excuses**
- O. Student Services - Approval of Amendments to Board Policy and Administrative Regulation 5141.21 - Administering Medication and Monitoring Health Conditions**
- P. Business Services - Notices of Completion**
- Q. Business Services: Change Order 1 – Modernization-Exterior Painting - Perfection Painting Corporation**
- R. Business Services - Disposal of Surplus and Obsolete Equipment**
- S. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- T. Business Services - Approval of 2024-2025 Comprehensive Safety Plans**

U. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3100 – Budget

V. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3280 - Sale, Lease, Rental of District-Owned Real Property

W. Business Services - Approval of Award of Contracts for District-wide Visual and Performing Arts Equipment

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Update and Discussion on Student Mobile Communications Device Policy

Mr. Kenneth Loo, Unified Association of Conejo Teachers (UACT) President Courtney Stockton, and Student District Advisory Committee (SDAC) Chairperson Aidan Light presented information regarding feedback from educational partners regarding student use of mobile communication devices, which included background on Board Policy 5131.8, California Assembly Bill 3216, Education Code 48901.7, and the Board’s preliminary discussion on 9/4/24; the engagement of educational partners (UACT, SDAC, District staff) through surveys and their respective survey results, overview of Thousand Oaks High School’s (TOHS) updated policy, and key highlights from SDAC’s September 2024 discussion. District staff responded to questions from Board members regarding student access to the 5-Star app, anonymity of students with IEPs, 504s, or medical needs who have approved phone access; issues with student use of smartwatches and other devices, discussion on partial and total device use bans, effect of TOHS policy on student engagement and current status of violations, need for an administrative regulation to accompany the Board policy, designated areas on campus for approved device use, benefits of limited device use, and policy consistency and differentiation across grade spans. The Board reached a consensus to amend the current Board Policy to reflect the revisions discussed during the Board meeting regarding a bell-to-bell “off and away” policy for grades TK through 8 inclusive of smartwatches and other devices, and a limited use policy for grades 9 through 12 allowing device use before and after school and during passing period, nutrition and lunch; and to bring the revised Board Policy back for information a second time for review at the subsequent Board meeting.

B. Business Services – Discussion of Administrative Regulation and Exhibit 3517 – Facilities Inspection

Dr. Hayek provided background on the proposed language amendments related to changes in law regarding temporary bathroom closures as a result of safety concerns or an immediate threat to student safety, the requirement to provide one all-gender restroom on each campus for student use, and the requirement to stock school restrooms with menstrual products free of charge at schools that serve students in grades 3-12. Dr. Hayek responded to a Board member’s question regarding required annual facilities inspections.

C. Business Services – Discussion of Board Policy and Administrative Regulation 3320 – Claims and Actions Against the District

Dr. Hayek provided background on the proposed language amendments related to new law regarding the statute of limitations for acts of childhood sexual assault, monetary limits for a limited civil case, and the requirement for the Board to provide written notice regarding the rejection of a claim not submitted within the legal timeframe and without a late claim application. The amendments also included a proposal to delete the Administrative Regulation based on the transfer of material related to Governing Board actions to the existing Board Policy. Dr. McLaughlin clarified that administrative regulations are adjusted based on the implementation of the Board policy.

D. Comments – Board of Education

Board members provided comments.

E. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members reached consensus to add the following topic to be discussed at a future Board meeting:

- Discussion on the Valedictorian policy

B. Adjournment

President Powell adjourned the Open Session at 8:09 p.m. The next regularly scheduled Board meeting will be Wednesday, February 19, 2025, 5:00 p.m. - Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

February 19, 2025

Date



Board Clerk

February 19, 2025

Date



Superintendent

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<https://www.conejousd.org/domain/122>